

## **WHO MAY COMPLETE PETITIONS FOR ESTABLISHMENT OR RENEWAL OF A PROPERTY-BASED BUSINESS IMPROVEMENT DISTRICT**

1. If the property is owned by an individual, the individual may sign.
2. If the property is owned by a corporation, the petition may be signed for the corporation by any officers pursuant to Corporations Code section 313 (i.e., signed by the Chairman of the Board, President, or Vice President and the Secretary, any Assistant Secretary, the Chief Financial Officer or any Assistant Treasurer) or pursuant to the corporate by-laws or by resolution of the corporation's Board of Directors.
3. If the property is owned by a partnership, any general partner may sign.
4. If two or more persons own the property as tenants-in-common, any one tenant-in-common may sign for all.
5. If two or more persons own the property in joint tenancy, any one joint tenant may sign for all.
6. If a property is held by a husband and wife as community property, both must sign the petition.
7. If a property is held in a trust, a trustee may sign.
8. If a property is held owned by a LLC, a general partner or presiding officer(s), such as a President, V.P., CEO, or CFO may sign.

In the event that more than one of the record owners of an identified parcel submits an petition, the amount of the proposed assessment to be imposed upon the identified parcel shall be allocated to each petition submitted in proportion to the respective record ownership interests or, if the ownership interests are not shown of record, as established to the satisfaction of the agency by documentation provided by those record owners. (Government Code section 53753(e)(l))

NOTE: Both Name and Title of petition signer must be printed **CLEAR AND LEGIBLE** on each petition in order for a petition to be verified. All petitions received are subject to verification and may be rejected if the signer of the petition does not match the legal owner of record or a legally authorized signer.